



GROSSMONT COLLEGE

Institutional Effectiveness Council (IEC)

NOTES

Friday, May 19, 2017
11:00 am – 12:30 pm
ASGC Board Room (60-207)

Attendees

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| Interim Sr. Dean, CPIE | <input type="checkbox"/> | Bonnie Ripley, IEC Co-chair | <input checked="" type="checkbox"/> |
| Nabil Abu-Ghazaleh, President | <input checked="" type="checkbox"/> | Micah Jendian, Professional Development | <input type="checkbox"/> |
| Joan Ahrens, SLO Coordinator | <input type="checkbox"/> | Beth Kelley, Basic Skills Coordinator | <input type="checkbox"/> |
| Monica Blando, Classified Senate President | <input checked="" type="checkbox"/> | Lorenze Legaspi, VP Administrative Services | <input checked="" type="checkbox"/> |
| Martha Clavelle, Dean Counseling Services | <input type="checkbox"/> | Geradette Nutt, Program Specialist CalWORKS | <input type="checkbox"/> |
| Michael Copenhaver, Director Financial Aid | <input type="checkbox"/> | Lida Rafia, Associate Dean Student Success and Equity | <input checked="" type="checkbox"/> |
| Judd Curran, Chair of Chairs | <input type="checkbox"/> | Laura Sahagun, Financial Aid Technician | <input type="checkbox"/> |
| Cindy Emerson, Classified Senate | <input checked="" type="checkbox"/> | Nate Scharff, Academic Program Review Chair | <input type="checkbox"/> |
| Marsha Gable, VP Student Services | <input checked="" type="checkbox"/> | Denise Schulmeyer, ISLO Coordinator | <input checked="" type="checkbox"/> |
| Cindi Harris, Professional Development | <input type="checkbox"/> | Christopher Tarman, Associate VC RPIE | <input checked="" type="checkbox"/> |
| Tate Hurvitz, Academic Senate President | <input type="checkbox"/> | Stacy Teeters, Research and Planning Analyst | <input checked="" type="checkbox"/> |
| | | Katrina VanderWoude, VP Academic Affairs | <input type="checkbox"/> |

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| 1. Welcome and Introductions - Bonnie | |
| 2. Review April 21, 2017 IEC notes | The website is updated with IEC Agendas and Minutes with the exception of December and February meeting notes. ACTION: Bonnie will follow up on adding a CPIE link to Grossmont's main page. |
| 3. Additions to the Agenda | CTE Pathways Data - Chris |
| 4. CPIE Dean situation update | The Interim Dean is an internal candidate and will start on June 12 th . The primary assignment of the Interim Dean will be to build an annual unit plan which will integrate into resource allocation. The SLO's will be the primary data that will feed into the annual plan and tie into program review. Although Accreditation is not as urgent an item the new dean will initiate the process and discussion with Faculty in the Fall. The search for a permanent Senior Dean will launch in the Fall. Title V will be removed from the CPIE Dean's area. |
| 5. AtD Coaches Visit/Student Success & Equity Task Force Update | The coach's visit was well-attended and successful. Byron McClenney led rich discussion on some guiding principles to pathways and showed examples from |

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| AtD Coaches Visit/Student Success & Equity Task Force Update- continued | <p>“Rising Star” 2017 Aspen Prize winning college San Jacinto in Pasadena, Texas . Ken Gonzalez worked with small groups on outreach, engagement and retention. He brought back the “one pagers” concept where each project is planned by focusing on outcomes, interventions and evaluation. This work will most likely guide in the development of the Student Success and Equity Taskforce as specific projects are broken out and one-page summary sheets are created for each one. Due to different individuals attending last years and this year’s AtD forums there was a communication gap. Some time was spent on educating the new attendees on the connection between pathways, engagement, etc. Efforts will be taken next year to help to bridge this gap through President’s Forums and the Student Success and Equity Taskforce. The SSET will have its first meeting soon.</p> |
| 6. SLO Update | <p>Denise spoke on Joan’s behalf. Joan is working on an SLO philosophy to share with the campus in an effort to move away from the compliance mindset. Joan and Denise will conduct training during flex week. Bonnie indicated that Joan will be helping to make updates to the SLO side of TracDat. The TracDat software vendor Nuventive has actually prototyped an update that will allow TracDat to disaggregate SLO results as now required by ACCJC. However, all colleges are having trouble implementing this task so ACCJC has issued a memo that they will not sanction any schools for not having it done as long as there are efforts demonstrating continuous improvement.</p> |
| 7. ISLO Update | <p>Denise reviewed the ISLO final draft. It was voted on and passed in Senate and will be presented to Planning & Resources at the next meeting. She also stated that student ambassadors will be surveying students at commencement in effort to assess our current ISLOs and get a better return rate than last year. Next year a different survey will be created to assess the updated ISLO. Work on lengthier descriptions of the ISLO will occur over the summer and will be shared out in the Fall.</p> |
| 8. KPI Data Summary Review and IEPI Metrics | <p>Bonnie distributed and went over the 2017 KPI Summary Report (with updated data from the 15-16 academic year). Standards and targets were revised last year, so there was no discussion of changing them again. The college is below our standard on the Student Success Scorecard metrics of ESL Progress Rate and Completion and on % Success and Transfer. There was a discussion of what follow-up was warranted. The conclusion was</p> |

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| KPI Data Summary Review and IEPI Metrics –continued. | that all of our current strategic plan initiatives are intended to address these metrics so no special action was needed. The change in ESL success will be followed-up with the folks in ESL to see if they know what changed or have any insight. We were above our target on # Degrees and # Certificates, % first-time students enrolling in both math and English/ESL. Discussion of revision to metrics included in the KPI Summary Report concluded with removal of % financial aid, revision of the way transfer is calculated to align with MIS and discussing which English/math/ESL metrics these departments are most interested in following. New metrics of median time to completion and online course retention were suggested. Chris obtained agreement that we were not going to change our student success-related IEPI metrics or goals/targets from last year, as no changes are required. He will follow-up with Lorenze to check in on the Fund Balance target. The metrics from the Strategic Plan were also briefly visited with the intent of aligning the KPI Summary Report with the metrics called out in the Strategic Plan. This task was recognized as needing more time and Lida Rafia and Chris Tarman will work on it over the summer. |
| 10. Mission Statement Revision Timeline | Lorenze will revisit this item once the Interim Senior Dean is onboard. |
| 11. Fall Accreditation Self-Study Roll-Out Strategy | Over the summer Bonnie will visit Classified Senate to inform them about the Accreditation Self-Study. Academic Senate will be informed in the Fall. ACTION: Bonnie will meet with the Interim Senior Dean to discuss the roll-out strategy. |
| 12. CTE Pathways Data- added to agenda | The San Diego Collaboration is a grant run by the San Diego Office of Education is requesting information on CTE Pathways in Clean Energy, Information Technology, and Advanced Manufacturing. Grossmont may receive funds through this grant. Stacy will contact Javier to obtain the information needed. |
| 13. Work Ahead: <ol style="list-style-type: none"> 1. Assessment & Survey Task Force work 2. Set targets/standards for Strategic Plan metrics 3. Review IEC charge and membership | |
| Next Meeting | Friday, September 15, 2017 11:00 am -12:30 pm, ASGC Conference Room |